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4. WHO IS RESPONSIBLE FOR THIS POLICY?

4.1 The Board of Directors has overall responsibility for ensuring this Policy complies with the University's legal and ethical obligations, and that all those under our control comply with it.

4.2 The Campus Deans have primary and day-to-day responsibility for implementing this Policy.

5. WHAT IS A CHARITABLE DONATION?

5.1 A charitable donation is a gift of money or property to a charity for its purposes.

Dean or report it in accordance with the University's Voicing Concerns Policy as soon as possible.

9. FINANCIAL RECORDS AND MONITORING

- 9.1 It is essential that the University keeps full and accurate records of all financial dealings. Transparency is vital; false or misleading records could be very damaging to the University.
- 9.2 Donors/fundraises must declare and properly record (in writing) all charitable donations made in accordance with this Policy.

Version history

Version	Amended by	Revision summary	Date
V1.0			February 2018
V1.1	Registry Officer	Change to coding convention	24/03/20
V1.2	Senior Quality Officer	Further naming convention clarifications	31/03/20
V1.2	Registry Assistant	Extension approved for 1 year	October 2021
V1.3	Director of Student Experience, Wellbeing and Inclusion	Review	January 2024
V1.3	Approved by Academic Board		8 February 2024