



EXEMPTION APPLICATION PROTOCOL

Exemption Application Protocol



1. Exemption Policy has been informed by the Quality
Guidance on Assessment , specifically the Advice and

Exemption Application Protocol

7. The Panel

- 7.1. The Exemption Panel (the Panel) is a pool of senior staff of the University who will, individually, consider applications and make recommendations to the Academic Registrar.
- 7.2. The application is referred to a member of the Panel who will consider the application in accordance with the requirements set out in the Exemption Policy. The Panel member will obtain to date before recommending any grant of credit in recognition of that prior learning. This assessment is informed by evidence provided by the Student supporting evidence accompany any claim and that any additional evidence is provided on request.
- 7.3. Each application must be considered using the following criteria:
 - 7.3.1. is there an appropriate match between the evidence presented and the learning claimed?
 - 7.3.2. is there sufficient evidence to demonstrate the achievement of the learning claimed?
 - 7.3.3. efforts and achievements?
 - 7.3.4. does evidence relate to current learning within the provisions of the Exemption Policy?
- 7.4. The Panel member may consult the relevant Programme Director and may seek additional advice, including externally (e.g. of the awarding body concerned, or of any
- 7.5. Although not a member of the Panel, the Eligibility Manager will be available to offer further information and provide administrative support, such as collating information on applications for Panel Members.
- 7.6. The Panel member may award up to a maximum of between one and six exemptions towards an award GDL Courses.
- 7.7. The exemption Panel member will advise the Eligibility Manager, in writing, of the award of partial exemption, detailing the modules to be awarded.
- 7.8.



7.9.

